



## Second progress meeting

Mustafa Kemal University (MKU) in cooperation with the Association for Barrierefree Access (ABFA)

Istanbul (Turkey)

VENUE: Education and Technology Laboratory for Individual with Visual Disability, GETEM, at Bogazici University, Istanbul

## Thursday, 22nd January 2015

Time	Description
10:00	Welcome to the Bogazici University GETEM, <i>Mr Engin Yilmaz</i> (ABFA)
10:30	WP2 Development of Audio-Tactile Symbols, K. Papadopoulos & K. Charitakis (UOM)
	WP2 Implementation issues encountered so far
11:15	WP2 Development of Audio-Tactile Symbols, K. Papadopoulos & K. Charitakis (UOM)
	<ul> <li>D.2.1 Presentation of results of user requirements elicitation process</li> <li>Discussion</li> <li>Tasks allocation</li> </ul>
12:15	WP2 Development of Audio-Tactile Symbols, K. Papadopoulos & K. Charitakis (UOM)
	D.2.2 Presentation of created symbols
13:00	Lunch Break
14:00	WP2 Development of Audio-Tactile Symbols, K. Papadopoulos & K. Charitakis (UOM
	<ul> <li>D.2.3 Presentation of different types of pilot tactile maps produced for evaluation of symbols</li> <li>D.2.4 Presentation of tests for evaluation of tactile symbols</li> </ul>

Time	Description
15:30	WP2 Development of Audio-Tactile Symbols, <i>K. Papadopoulos &amp; K. Charitakis (UOM</i>
	<ul> <li>D.2.4 Methodology for evaluation of symbols created</li> <li>Tasks allocation</li> </ul>
17:00	Supporting individuals with visual impairment in Turkey – Mr Engin Yilmaz (ABFA)
19:30	Dinner

## Friday, 23rd January 2015

Time	Description
10:00	WP1 Project Management – K. Papadopoulos & L. Kartasidou (UOM)
	D1.3 Progress report #2
	<ul><li>Structure and Content</li><li>Data Collection</li></ul>
	D.1.3 Action Plan for the next 6 months
	<ul> <li>Work break down</li> <li>Overall task allocation</li> <li>Set deadlines</li> <li>Intermediate report</li> </ul>
	Discussion
13:00	Lunch
14:00	WP5 Quality Assurance, K. Smagas (GEO)
	D5.2 Quality Assurance
	<ul> <li>Preparation of the 1st Internal Quality Assurance Report</li> <li>Procedure for the External Quality Assurance</li> </ul>
	Discussion
15:30	WP6 Dissemination, Suad Gumus (KMU)
	D6.2 Presentation of the multilingual website [KIT]
	- Discussion about confidential and public part
	D6.3 Dissemination Activities
	<ul><li>Newsletter</li><li>Flyer</li></ul>

Time	Description
	Discussion
17:30	WP7 Exploitation, K. Smagas (GEO)
	<ul> <li>D7.1 Steps according to the Exploitation Plan</li> <li>D7.2 Update relevant bodies</li> </ul>
	<ul> <li>Discussion about private and public part of the index (i.e. Associations, Individuals etc)</li> </ul>
	<ul><li>Structure and Content of the Index Report</li><li>Discussion</li></ul>
18:30	Overall Discussion
19:00	Closing the Meeting